

# Business Administration

Course Number: **BUAD 331**

Course Title: **PROJECT MANAGEMENT**

Credits: 3

Calendar Description: This course is an introduction to project management. Theory and practice are blended into a term project which culminates in a project kick-off meeting. Project management software and templates will be used for the planning process. Topics include

**Professors**

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**Scott Overland  
(Course Captain)**

**Notes**

Assignments are posted in the presentation slides, and made available on Moodle the day of the relevant lecture or sooner.

All assignments must be handed in to the professor on or before the prescribed due date.

Please note that the exams in this class are Internet-based (via Moodle). In the event of Internet or computer system failures, make-up exams may be scheduled, or the instructor may proportionately re-allocate the related marks to the other categories.

**Required Texts/Resources**

Kloppenborg/Anantatmula/Wells - Contemporary Project Management 5th edition

Access to Microsoft Project & Office Productivity Software Applications



## **SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**

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### **What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

### **What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the

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