

Business Administration

Course Number: **BUAD 331**

Course Title: **PROJECT MANAGEMENT**

Credits: 3

Calendar Description: This course is an introduction to project management. Theory and practice are blended into a term project which culminates in a project kick-off meeting. Project management software and templates will be used for the planning process. Topics include project management knowledge areas, process groups and industry best practices.

Semester and Year: **Fall 21**

Professors

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| Robert Wright <i>Course Captain</i> | 250 |
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Notes

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| Assignments are posted in the presentation slides, and made available on Moodle the day of the relevant lecture or sooner. |
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| All assignments must be handed in to the professor on or before the prescribed due date. |
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| Please note that the exams in this class are Internet-based (via Moodle). In the event of Internet or computer system failures, make-up exams may be scheduled, or the instructor may proportionately re-allocate the related marks to the other categories. |
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Required Texts/Resources

Revised An Introduction to Project Management, Fifth Edition, Kathy Schwalbe, Schwalbe Publishing, 2016, ISBN: 978-1533000781

Course Schedule (*Subject to Change*)

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| Week of: | | Tuesday Sept 5 College-wide Orientation Day Wednesday Sept 6 Classes Begin Monday Oct 9 Thanksgiving Day <i>no classes</i> Monday Nov 13 Statutory Holiday for Remembrance Day <i>no classes</i> Tuesday Dec 5 Last Day of Regularly-scheduled Classes | | |
| Sep | 10-16 | Introduction to Project Management | Ch 1 | Task List Lab |
| | 17-23 | Project, Program, and Portfolio Selection | Ch 2 | Selection Lab |
| | 24-30 | Initiating Projects | Ch 3 | Triple Constraint Exercise |
| Oct | 1-7 | Project Integration Management Project Scope Management | Ch 4,7 (Integration & Scope) | Start Microsoft Project Tutorial |
| | 8-14 | Project Time Management Project Cost Management | Ch 5 (Time & Cost) | Continue Microsoft Project Tutorial |
| | 15-21 | Project Human Resource Management Project Communications Management | Ch 6,7 (HR, Comm., & Stakeholder) | Complete Microsoft Project Tutorial |
| | 22-28 | Mid-term Exam | | No Lab |
| Oct Nov | 29 4 | Project Quality Manageme44 43.704 reW* | | |

