Business Administration

Course Number:	**BUAD 331**
Course Title:	**PROJECT MANAGEMENT**
Credits:	3
Calendar Description:	This course is an introduction to project management. Theory and practice are blended into a term project which culminates in a project kick-off meeting. Project management software and templates will be used for the planning process. Topics include project management knowledge areas, process groups and industry best practices.
Semester and Year:	**Fall 2015**
Prerequisite(s):	BUAD 128 and third-year standing
Corequisite(s):	No
Prerequisite to:	No
Final Exam:	Yes

Hours pe0.88 0 130.08358

BBA, Management Specialty - Elective

Substitutable Courses:	No
Transfer Credit:	
Special Notes:	

Professors

Name	Phone	Office	Email
Robert Wright	762-5445 #4602	Kelowna: E225	rwright@okanagan.bc.ca

Learning Outcomes

Upon completion of this course students will be able to

- explain the genesis of project management and its importance to improving the success of projects.
- describe current project management methodologies.
- demonstrate analytic skills in assessing alternatives, financial implications, and the level of risk in decisions.
- critically evaluate project management strategies of companies and have an opinion as to their effectiveness.
- demonstrate the use of a professional project planning tool.
- implement key project management concepts by planning a major group project.
- professionally report and communicate project status using appropriate structure and

Evaluation Procedure

Quizzes, Assignments & Participation	15%
Term Project	20%
Mid-term Exam	30%
Final Exam	35%
Total	100%

Notes

Assignments are posted in the presentation slides, and made available on Moodle the day of the relevant lecture or sooner.
All assignments must be handed in to the professor on or before the prescribed due date.
Typically, lectures will be on the first class session (or first part of class) during the week, and lab (practical) sessions will be on the second class day (or second part of class).
Assignments and updates will be given in class.
Please note that the exams in this class are Internet-based (via Moodle). In the event of Internet or computer system failures, make-up exams may be scheduled, or the instructor may proportionately re-allocate the related marks to the other categories.

Required Texts/Resources

Revised An Introduction to Project Management, Fourth Edition, Kathy Schwalbe, Schwalbe Publishing, 2013.
Access to Microsoft Project & Office Productivity Software Applications

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY

What is the Disruption of Instructional Activities?
At Okanagan College (OC), disruption of instructional activities includes student "conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC", as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

What is Cheating?
"Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination."

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.