

# Business Administration

Course Number: **BUAD 289**

Course Title: **PURCHASING AND MATERIALS MANAGEMENT**

Credits: 3

Calendar Description: An introduction to the development of basic purchasing skills for commercial, government, industrial and institutional organizations. Quality assurance, standardization, sources of supply, negotiation, pricing practices, make or buy decisions and surplus materials and inventory management will be covered.

Semester and Year:

**Professors**

<b>Name</b>	<b>Phone</b>	<b>Office</b>	<b>Email</b>
David Cram	762-5445 #4339 250-861-8965	Kelowna: C138	<a href="mailto:dcram@okanagan.bc.ca">dcram@okanagan.bc.ca</a>



**Course Schedule**

Class Date	Topic	Textbook
Week of:		

## **SKILLS ACROSS THE BUSINESS CURRICULUM**

---

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**

---

### **What is the Disruption of Instructional Activities?**

examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study