

Business Administration

Course Number:	BUAD 195
Course Title:	FINANCIAL MANAGEMENT
Credits:	3

Calendar Description: The fundamentals of financial management - using financial information to make sound business decisions. Topics include interpretation and analysis of financial statements, budgeting and cash flow forecasting, financial and operating leverage, and the management of cash, receivables and inventory. *(also offered by Distance Education)*

Evaluation Procedure

Term Performance	25%
Mid-term Exam	30%
Final Exam	45%
Total	100%

Notes

The final exam covers the entire course.
All students are expected to write the final exam at the scheduled time and date.

Required Texts/Resources

Foundations of Financial Management, 10th Canadian Edition, Block, Hirt, & Short, McGraw-

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY

What is the Disruption of Instructional Activities?

examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

What is Cheating?

use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

What is Plagiarism?

and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act

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What are the Students' Responsibilities to Avoid Plagiarism?

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format www.okanagan.bc.ca. Students must acknowledge the sources of information used on all their sentence

in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

others. Students who are unsure of what constitutes plagiarism should refer to the UBC publication *Plagiarism Avoided*; This guide is available in OC bookstores and libraries.

Students are expected to understand research and writing techniques and documentation styles. The Okanagan School of Business requires the use of the APA or MLA style, but suggests that students cite references using the APA guidelines (see Publication Manual of the American Psychological Association, 6th edition (2009). A copy of the APA manual is available in the reference section and also available for circulation from OC libraries. The library website has access to these two major citing styles.

What are the Penalties for Plagiarism and Cheating?

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School Tf193005A419005300526(ng)4(t-5(do)-7(es)-3()18(l)5(t)4(l)-6(ar10(i)5(n)b7(c)-17(omto4