

Business Administration

Course Number: **BUAD 123**

Course Title: **MANAGEMENT PRINCIPLES**

Credits: 3

Calendar Description: A study of the universal functions of management: planning organizing, leading and controlling. This course emphasizes strategic business planning and decision making; organizing resources and work scheduling; leading and motivating individuals and groups to achieve objectives; and controlling worker output and productivity so that goals are achieved effectively and efficiently. (a

Professors

Rishi Bhardwaj Course Captain	NA	Online	rbhardwaj@okanagan.bc.ca
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Notes**Term Work**

Your term work grade may be calculated from a combination of quizzes, meetings with your professor, participation, in-class work, and homework. Your professor will explain this component of your grade during the first week of classes. There is a direct correlation between attendance in class and a good academic grade. It is highly recommended that students read text materials before classes. Any work missed as a result of failure to attend

Course Schedule (Subject to Change)

2021 Week of		Monday, January 11 . First Day of Classes Monday, February 15 . STAT Tuesday, February 16 . Friday, February 19 . Reading Break Friday, April 2 . Monday, April 5 - STAT Friday, April 16 . Last Day of Regular Classes	
Jan.	11	Course Introduction Introduction to Management and Organizations	Ch. 1
	18	Understanding Groups and Teams <i>Library Presentation #1</i>	Ch. 8
	25	Environmental Constraints on Managers	Ch. 2
Feb.	1	Decision Making	Ch. 3
	8	<i>Group Presentations</i> Mid-	

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY

What is the Disruption of Instructional Activities?

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What is Cheating?

% @ * d & a a c } [c | a a d a @ } ^ c [{] a a @ } ^ c & } a & a ! d * e [^ c d } d , @ @ use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.+

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

What is Plagiarism?

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% e } j j { a @ a | k a } ^ } [~ a [@] q , [\ [| k a a a } ^ q [, . +) e } j j { & a a a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

% d e } j j { a @ d k a } ^ } [~ a [@] q , [\ [| k a a , a d c] [] ^ { } , | a * ^ { ^ } c because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act [- a & k +

/ - /# /0)/ nsibilities to Avoid Plagiarism?

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format www.okanagan.bc.ca. Students must acknowledge the sources of information used on all their ... sentence in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

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This guide is available in OC bookstores and libraries.

Students are expected to understand research and writing techniques and documentation styles. The Okanagan School of Business requires the use of the APA or MLA style, but suggests that students cite references using the APA guidelines (see Publication Manual of the American Psychological Association, 7th edition (2019)). A copy of the APA manual is available in the reference section and also available for circulation from OC libraries. The library website has access to these two major citing styles.

What are the Penalties for Plagiarism and Cheating?

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School of Business subscribes to an electronic plagiarism detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the Okanagan School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.